

**CLEARBROOK WATERWORKS DISTRICT WATER RATES AND TOLLS  
BYLAW NO. 145**

A bylaw fixing rates, tolls, and other charges payable to the Improvement District and the terms of payment thereof, and providing for a percentage addition to encourage prompt payment thereof.

The Board of Trustees of the Clearbrook Waterworks District ENACT AS FOLLOWS:

The following quarterly tolls are hereby fixed and made payable by all owners of land in the Improvement District to which water is delivered from the works of the Improvement District:

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|---|----------------------------|
| 1. Initial registration fee   | \$ 150.00                  |
| 2. Change of ownership registration fee   |                            |
| a. Residential and commercial 'fee simple title' transfers  | \$ 135.00                  |
| 3. Connection fees (all sizes)  | Total cost                 |
| 4. Meter installation (all sizes)   | Total cost                 |
| 5. Unmetered fire line fee (annual)   | \$ 300.00                  |
| 6. Metered rates  |                            |
| <p>a) Each meter on a property shall be deemed as a separate account.</p> <p>b) Every rate payer having a metered service shall pay for the full amount of water registered by the meter, according to the rate applicable to the service. No reduction shall be allowed on account of any waste and or leakage of water. A rate payer may apply for leak relief which will be granted if all aspects of the District's leak relief policy have been fulfilled.</p> <p>c) If any breakage or stoppage or other irregularity in the meter is observed by the rate payer, he or she shall notify the District immediately. The District shall be entitled to charge for water according to the average consumption for the twelve months immediately preceding the date upon which such meter was found to be in order.</p> <p>d) When any rate payer questions the accuracy of record of a water meter, the District will, upon written request, have such a meter re-read and the service inspected for leaks. Should such a rate payer then desire that the meter be tested, he or she shall deposit with the District the cost of the test, after which the District shall arrange to have the meter in question tested. The rate payer shall have the privilege to be present when the testing is made.</p> <p>If the test discloses an error in registering the quantity of water passing through it of over five per cent (5%) a correct registering meter shall be installed and the account for the service shall be adjusted accordingly.</p> |                            |
| e) Single family residential dwellings  | \$ 1.25 per m <sup>3</sup> |
| f) Multi-family dwellings   | \$ 1.25 per m <sup>3</sup> |
| g) Commercial connections up to 3,000 m <sup>3</sup> /quarter   | \$ 1.25 per m <sup>3</sup> |

- h) Commercial connections between 3,001-5,000 m<sup>3</sup>/quarter \$ 1.50 per m<sup>3</sup>
- i) Commercial connections more than 5,000 m<sup>3</sup>/quarter \$ 2.00 per m<sup>3</sup>
- j) Non-commercial/non-residential \$ 1.25 per m<sup>3</sup>

#### 7. System renewal tolls

- a) Single Residential family dwellings (suites included)
  - i) A system renewal distribution fee is charged to every connection \$ 37.90 per quarter
- b) Duplexes
  - i) A system renewal distribution fee is charged to every connection \$ 37.90 per quarter
  - ii) A Unit Fee is charged to every rental and strata unit \$ 20.70 per quarter
- c) Multi-family dwellings (excluding duplexes)
  - i) A system renewal distribution fee is charged to every connection \$ 60.60 per quarter
  - ii) A Unit Fee is charged to every rental and strata unit \$ 20.70 per quarter
- d) Commercial Connections (excluding churches, schools, Non-Profit Organizations)
  - i) A system renewal distribution fee is charged to every connection \$ 60.60 per quarter
  - ii) A Unit Fee is charged to every rental and strata unit \$ 30.55 per quarter
- e) Non-Commercial/Non-Residential Connections (churches, schools, Non-Profit Organizations)
  - i) A system renewal distribution fee is charged to every connection \$ 60.60 per quarter
  - ii) A Unit Fee is charged to every rental unit \$ 12.60 per quarter

#### 8. Access to read water meter

If a water meter remains inaccessible after two quarterly reads and a notice was mailed to the address on record; an administration fee will be added to the account and the account will be estimated for water usage.

- i) An administration fee charged to accounts where an estimate was made due to an inaccessible meter: \$ 50.00 per quarter

#### 9. Bulk water sales

As per special agreement according to District policy.

#### 10. Cross connection control

Connection deficient in back flow prevention as specified in the Cross Connection Control Bylaw no. 120 will be charged \$100.00 per month until compliant with the bylaw.

#### 11. Payment of water rates and tolls

- a) Water rates for metered premises are to be paid quarterly for water usage from January 1<sup>st</sup> to March 31<sup>st</sup> on or before April 30<sup>th</sup>; for water usage from April 1<sup>st</sup> to June 30<sup>th</sup> on or before July 31<sup>st</sup>; for water usage from July 1<sup>st</sup> to September 30<sup>th</sup> on or before October 31<sup>st</sup> and for water usage from October 1<sup>st</sup> to December 31<sup>st</sup> of the previous year on or before January 31<sup>st</sup>.
- b) A 4.5% monthly administration fee will be assigned to all over-due accounts.

- c) A \$40.00 charge shall apply for each non-sufficient fund (NSF) cheque or returned pre-authorized payment.
- d) The registered owner of a property shall be responsible for payment of all water rates applicable to that property.

#### 12. Shut off and turn on charges for delinquent accounts

- a) The District may, on 48 hour written notice delivered to the service address, order that the water be shut off to any property where any rates for water service or other charges remain owing sixty (60) days from the due date.
- b) If staff is dispatched and turns off water, a \$135.00 charge will be added to the invoice prior to reconnection and added to the amount requested for payment on the shut-off notice.
- c) All tolls for water usage, system renewal distribution and unit fees continue to accrue on any property that is shut off for non-payment.

#### 13. Right to refuse or discontinue water supply

It shall be lawful for the District to reduce the quantity of water supplied to, or entirely discontinue the service of any rate payer who has violated any of the provisions of this Bylaw, or when, in the opinion of the Trustees, the public interest requires such action. Nothing contained in this Bylaw shall be construed to impose any liability upon the District to give any continuous supply of water for all purposes to any person in the District receiving service from it.

#### 14. Disconnection charges

Total cost will be charged to disconnect and cap the service line (minimum \$250.00) by the District.

#### 15. Reconnect water service previously disconnected

Total cost of re-connection will be charged at cost by the District (a deposit based upon an estimate of the cost of reconnecting is required before work begins.)

#### 16. Service call charges

- |                                |                                   |
|--------------------------------|-----------------------------------|
| a) After regular working hours | Total Cost (\$200.00 minimum fee) |
|--------------------------------|-----------------------------------|

#### 17. Use of water from hydrants

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|--|-------------------------|
| a) Damage deposit                              | \$500.00                |
| b) Charge for use: Minimum of                  | \$100.00 per day, plus  |
| c) Water consumption                           | \$ 1.25 m <sup>3</sup>  |
| d) Charge for use after regular working hours: | \$200.00 per four hours |

#### 18. Tampering with the water system or unlawful use of water

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|--|-----------|
| a) Minimum charge  | \$ 500.00 |
| b) Upon summary conviction: minimum charge \$500.00 per day and a minimum penalty of \$10,000 plus costs or a prison term. |           |

The District will order that the water be shut off to any property where tampering with the water system or unlawful use of water is evident. All charges for tampering plus any other applicable charges on the property must be paid in full prior to reconnection.

19. If water restrictions are implemented the following infractions apply:

- a) Upon first offence:
  - i. Turn the water off at the client's hose bibb; leave a note and warning of penalties, future shut off by CWD staff and the Water Restriction flyer.
- b) Upon the second offence:
  - i. Turn the water off at the client's hose bibb, minimum penalty of \$150.00 and leave a note explaining that the water will be turned off at the street on the third offence.
- c) Upon the third offence:
  - i. The water is shut off and locked off at the street, the penalty is \$250.00 or total cost. All fees are to be paid in full before water service will be restored.

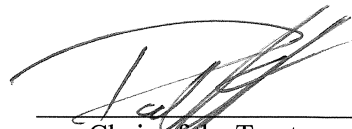
20. This bylaw repeals Bylaw No. 139.

21. This bylaw may be cited as the "**Water Rates and Tolls Bylaw No. 145**".

INTRODUCED and given first reading by the Trustees on the 21<sup>st</sup> day of November 2019.


RECONSIDERED and finally passed by the Trustees on the 21<sup>st</sup> day of November 2019.

Seal

  
Chair of the Trustees

  
Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 145.

  
Corporate Administrator